



ScanRouter DocumentServer

***Want to provide
seamless and immediate
document access?
Wish you had delivery
and security for your
document?
Want to share information
and document information
across your entire
organization?***

INPUT	MANAGEMENT	OUTPUT
<ul style="list-style-type: none"> • Strong visual support with icon and thumbnail representation of actual documents and content, as well traditional file and folder structure for advanced indexing • “Easy Scan” scans documents from Ricoh Aficio MFPs or other scanning devices at the press a button • Direct document input from Scanners, Windows Files, or Windows Explorer 	<ul style="list-style-type: none"> • Seamlessly linked to Document-Server, provides access to vast amounts of data without needing to load them on the Desktop HDD • Drag and Drop functionality between the Desktop and the Document Server or within the application • Access documents intuitively using folders and thumbnails, and view all types of information immediately without needing to open the native application software • Files related to each other may be clipped together and retrieved as one document • Direct Search by document name, size, date, author, etc. or by “key-words” that you customize as part of your indexing process 	<ul style="list-style-type: none"> • “Easy Print” allows printing of data created in multiple applications with a single command, for immediate, efficient results • Job Binding is available when using Ricoh’s RPCS print driver. It allows you to RIP files at the Aficio MFP; view them on your desktop. • Export files to specific applications without conversion of file format • E-mail directly from the DeskTopBinder Window and attach and forward stored files

All noted trademarks are the property of their respective owners.

DocumentServer

Workgroup Solutions